



# Twentieth Annual Report and Accounts 2013

1<sup>st</sup> April, 2014

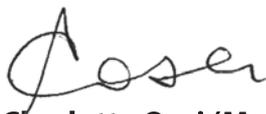
**The Rt. Honourable Speaker of Parliament,  
Parliament House,  
Accra.**

Dear Honourable Speaker,

It is our pleasure to present the Twentieth Annual Report and Accounts of the National Commission for Civic Education to Parliament for year 2013. The submission of this report is in accordance with Section 20 of the National Commission for Civic Education Act of 1993 (Act 452) which enjoins us to submit a report to Parliament annually indicating our operations in respect of the preceding year.

Please accept Honourable Speaker, the assurances of our highest esteem and consideration.

Respectfully,



**Charlotte Osei (Mrs.)**

Chairman

# contents

	<b>MESSAGE FROM THE CHAIRMAN</b>	<b>4</b>
<b>PART I</b>	<b>GOVERNING BODY OF COMMISSION</b>	<b>6</b>
	a. Our Commissioners	6
	b. Our Management	9
<b>PART II</b>	<b>OVERVIEW OF COMMISSION</b>	<b>10</b>
<b>PART III</b>	<b>EXECUTIVE SUMMARY</b>	<b>11</b>
<b>PART IV</b>	<b>ANNUAL FLAGSHIP PROGRAMMES</b>	<b>12</b>
	a. Annual Constitution Week	12
	1. Encounter with the Media	12
	2. Annual Democracy Lecture	14
	3. Annual Citizenship Week	19
	b. Project Citizen	22
	c. Constitution Quiz Competition	25
	d. Civic Education Clubs (CECs)	28
<b>PART V</b>	<b>CORPORATE AFFAIRS</b>	<b>31</b>
	a. Media Related Activities	31
	b. Internal and External Communications	32
	c. Visits by Foreign Delegations	32
	d. Fairs and Exhibitions	33
<b>PART VI</b>	<b>PROGRAMMES</b>	<b>35</b>
	a. Community Sensitisation Programmes and Collaborations	35
	b. Sensitisation on the Election Petition Adjudication	36
	c. Research and Publications	38
<b>PART VII</b>	<b>HUMAN RESOURCES AND ADMINISTRATION</b>	<b>39</b>
	a. Human Resource Strength	39
	b. Staff Training and Capacity Building	40
	c. Staff Welfare	40
<b>PART VIII</b>	<b>FINANCIAL ADMINISTRATION</b>	<b>41</b>
	a. Summary Of Commission Finances	41
	b. Income and Expenditure For Year 2013	41
<b>PART IX</b>	<b>OTHER MATTERS</b>	<b>42</b>
	a. Challenges	42
	b. Key Sponsors and Partners	43
	c. Media Partners	44
	d. Collaborations	45
	e. Office Network	47
	f. Legal Framework	48

## MESSAGE FROM THE CHAIRMAN



It is my pleasure to present to Parliament the 2013 Annual Report of the National Commission for Civic Education, the 20th report since the Commission's inception in 1993. Year 2013 was memorable for the Commission and the country as a whole due to the unprecedented 2012 Presidential Election Petition at the Supreme Court, the first of its kind under the Fourth Republic. Significant achievements were made by the Commission towards strengthening and preserving Ghana's democracy, peace and cohesion; championing the study, understanding and the application of the 1992 Constitution and conscientising Ghanaians on the need to uphold their civic rights and responsibilities. The Commission throughout the year organised over forty four thousand (44,000) educational and advocacy programmes nationwide.

The Commission's theme for year 2013 was "Advancing Together", based on the principle that effective participation of all citizens is critical towards strengthening Ghana's democracy. Thus all Commission programmes in the year were directed towards empowering all citizens to play

an active role in governance at the local and national levels to strengthen our democracy. In May, the Commission celebrated its thirteenth Annual Constitution Week. Three main activities were undertaken to mark the Constitution Week; an Encounter with the Media, the Annual Democracy Lecture and Annual Citizenship Week.

It was our privilege to have Professor Henrietta Mensa-Bonsu, Director of the Legon Centre for International Affairs and Diplomacy (LECIAD) as speaker at the Media Encounter. She delivered a lecture on "Language That Denigrates".

The Commission's Annual Democracy lecture was also organised on May 17 2013. The Speaker at the lecture, His Royal Majesty Otumfuo Osei Tutu II, Asantehene, highlighted the need for Ghanaians to change their attitudes and expunge political polarization from our democratic system.

The Annual Citizenship Week engaged publicly visible personalities and staff of the Commission to sensitise and inculcate virtues of "GOOD CITIZENSHIP" in pupils of first cycle educational institutions across the country. The NCCE in collaboration with the Forestry Commission used the week long activity to also plant over three thousand (3,000) trees across the country. The Commission visited four thousand five hundred and eighty one (4,581) schools nationwide, with over one million two hundred thousand (1,200,000) pupils participating in the programme. We also re-launched our Project Citizen programme and commenced training of one hundred and twenty (120) staff on our new electronic Constitution Quiz.

We are delighted to report that envoys from the Republics of Malawi, Burkina Faso and Togo visited the Commission within the year to study the Commission's work and operations. The Commission's Chair participated in the 2013 World Economic Forum (WEF) in South Africa and the 81st Ahmadiyyah National Convention in Accra amongst other national and international programmes. Our Chair also spoke at the conference of African Public Service Week Celebration on 17th June, 2013 at the Accra International Conference Centre.

Again, in year 2013, Ghana achieved a milestone in her democratic system of governance. The Judiciary, for the first time in Ghana's history, allowed the live telecast of Supreme Court proceedings in the challenge to the December 2012 Presidential election. The two (2) main political parties involved in the court case, the judiciary, the Electoral Commission, the National Peace Council, all public and private institutions involved in Ghana's governance and

Ghanaians generally must be applauded for working hard to maintain democratic stability and national cohesion.

Sadly, Mr. Baron Yaw Amofo, a Deputy Chairman of the Commission passed away on the 20th of June, 2012 after a short illness. Mr. Amofo, served in the Commission for seven (7) years before his demise.

The Commission extends its profound gratitude to the European Union, Star-Ghana, UNESCO, Hanns Seidel Foundation, its partners, sponsors, the Government and people of Ghana for their continued support of the Commission.



Charlotte Osei (Mrs.)  
Chairman

## PART I GOVERNING BODY OF COMMISSION

### a. Our Commissioners



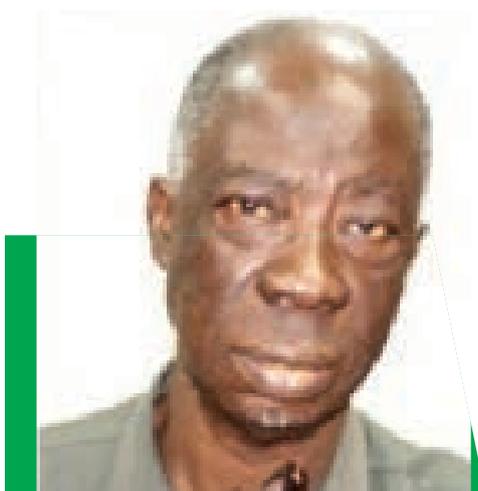
**Mrs. Charlotte A. Osei**  
*Chairman*

Mrs. Osei holds a LL.B (Hons) Degree from the University of Ghana (2nd Class Upper Division) and was admitted to the Ghanaian Bar in 1994. In 1996, she obtained a Master of Laws degree (LL.M) with specialisation in Gender & Equality from Queen's University, Canada. She also holds a Masters in Business Leadership (MBL) from the University of South Africa, with specialization in Negotiations and Conflict Resolution. In year 2005, Mrs. Osei founded and managed a boutique business law firm in Ghana. Prior to being appointed to head the NCCE, she held senior positions in banking and is a published writer in different areas of law and jurisprudence. She is also a Notary Public and has served on the boards of several companies and international institutions.



**Mrs. Augustina Akosua Akumanyi**  
*Deputy Chairman, Operations*

Mrs. Akumanyi obtained a degree in English Language from the University of Ghana in 1972. She also holds a diploma in Public Administration from the Ghana Institute for Management and Public Administration (GIMPA) and a Diploma in Local Government Studies from the Weimar Institute, Germany. Prior to her appointment to the Commission in 2003, she worked in several senior capacities with the Civil Service of Ghana between 1972 and 1983. From 1984 to 2003, she worked as a senior officer in several London Borough Councils including Waltham Forest, Islington, Lewisham and Southwark.



**Mr. Baron Yaw Amofo**  
*Deputy Chairman, Support Services*  
*(Until 20th June, 2013)*

Mr. Amofo was called to the Ghanaian Bar in 1987. Before 1987, he was a teacher and taught at various schools in the Eastern Region, rising to the rank of Superintendent in the Ghana Education Service. Following his call to the Bar, he went into private legal practice until he was appointed Deputy Chairman of the Commission in 2006. He was first appointed to oversee the Finance and Administration division and later was in charge of Support Services at the Commission until his demise.



**Mr. George Charles Quaynor-Mettle**  
*Commission Member*

Mr. Quaynor-Mettle holds a BA degree in English from the University of Ghana, Legon and a Diploma in Pedagogy from the Pushkin Institute, Moscow State University. Between 1979 and 1983, he was a lecturer at the Ghana Institute of Journalism, Accra. He also served as Deputy Minister for the Greater Accra Region from 1982 to 1993. From 1993 to 1997, he was a Member of Parliament, a Member of the National Media Commission and the Judicial Council. He is currently involved in private business and also manages Development Challenge, a policy research and advocacy group.



**Mrs. Philomina Abena Anyidoho**  
*Commission Member*

Mrs. Anyidoho holds a Masters degree in Development Studies from the Institute of Statistical, Social and Economic Research (ISSER), University of Ghana, Legon and a BSc (Land Economy) from the Kwame Nkrumah University of Science and Technology (KNUST). From March 2006 to February 2009, she was the Programmes Coordinator at the Institute of Economic Affairs (IEA), Ghana, a public policy think-tank. She is currently in charge of Research & Consultancy Services at the Ghana Telecom University College Accra, Ghana.



**Mr. Augustine Dzineku**  
*Commission Member*

Mr. Dzineku holds a BA degree in Integrated Development from the University for Development Studies, Tamale, Ghana. He also holds a Masters degree in Development Management from the Ghana Institute of Management and Public Administration (GIMPA) and a Masters degree in Investment Promotion and Economic Development from the Edinburgh Napier University, Scotland. He taught for a number of years at Bolgatanga Senior High School and was an Assistant Superintendent of Immigration with the Ghana Immigration Service (GIS) from 2001 to 2005. Since leaving the GIS, he has been a private business consultant.



**Mrs. Hajara Mohammed Rufai**  
*Commission Member*

Mrs. Rufai holds a BA in Political Science and the Study of Religions from the University of Ghana. She also obtained a Master of Philosophy (MPhil) degree in the Study of Religions at the University of Ghana in 2002. She joined Friedrich Ebert Stiftung (FES) as a Programme Assistant in March 2005 and is currently the Programmes Coordinator at the FES Ghana Country Office.

## b. Our Management



Mrs. Charlotte A. Osei



Mrs. Augustina Akosua Akumanyi



Late Mr. Baron Yaw Amofo



Mr. Kojo Tito Voegborlo



Mr. Napoleon Kwadzo Agboada



Mr. Michael Dadzie



Mr. Samuel Asare Akuamoah



Mrs. Gertrude Zakariah - Ali



Mrs. Fanny Kumah



Mrs. Joyce Benedicta Afutu

**Mrs. Charlotte A. Osei**  
Chairman

**Mrs. Augustina Akosua Akumanyi**  
Deputy Chairman, Operations

**Mr. Baron Yaw Amofo**  
Deputy Chairman, Support Services  
(Until 20th June, 2013)

**Mr. Kojo Tito Voegborlo**  
Commission Secretary

**Mr. Napoleon Kwadzo Agboada**  
Director, Administration

**Mr. Michael Dadzie**  
Director, Finance

**Mr. Samuel Asare Akuamoah**  
Director, Programmes

**Mrs. Gertrude Zakariah - Ali**  
Director, Research (with Gender &  
Equality Unit)

**Mrs. Fanny Kumah**  
Director, Programme Monitoring &  
Evaluation (Until July, 2013)

**Mrs. Joyce Benedicta Afutu**  
Director, Communications &  
Corporate Affairs

## PART II OVERVIEW OF COMMISSION

### ■ Our MANDATE

The National Commission for Civic Education is an independent, constitutional Commission established under Article 231 of the Constitution of the Republic of Ghana. The Commission works to promote and sustain democracy and inculcate in the Ghanaian citizenry, the awareness of their rights and obligations, through civic education.

### ■ Our VISION

The NCCE's vision is to be an effective independent governance institution delivering civic education to all Ghanaians and working towards sustaining Ghana's democracy.

### ■ Our VALUES

#### **INTEGRITY. PRESENCE. INDEPENDENCE.**

We apply integrity in all our dealings. We are present in every district and community throughout Ghana with 227 offices nationwide. We are independent in the performance of our work.

### ■ Our STRUCTURE

The Commission is made up of a Commissioner, who is the Chair, two deputies and four Commission members. The seven Commissioners constitute the governing body of the Commission. The Commissioners are supported by six Departmental Directors who have direct responsibility for the departments of the Commission, namely:

- Finance
- Administration
- Programmes
- Programme Monitoring and Evaluation (until July, 2013)
- Communications and Corporate Affairs
- Research (with Gender and Equality unit)

The Commission has ten (10) Regional Offices headed by Regional Directors and 216 District Directors that coordinate the Commission's work in our Regional and District offices across the country.

## PART III EXECUTIVE SUMMARY

This is the Twentieth Annual Report of the National Commission for Civic Education (NCCE) to the Parliament of the Republic of Ghana. The report covers the period January 1 to December 31, 2013.

The 2013 annual report aims at presenting to Parliament, an update on key achievements and programmes executed by our head office, 10 Regional offices and 205 Metropolitan, Municipal and District offices as well as challenges faced during the period.

The Commission undertook a record number of programmes during the year. Key achievements were:

• Citizenship Week Activities	4,581
• Constitution Quiz Competitions	1,569
• Civic Education Club Activities	3,530
• Media Related Activities	3,077
• Community Sensitisation Programs	24,120
• Collaborative Programmes	1,663
• Project Citizen Activities	13

The Commission also concluded 3 research reports and carried out series of activities before, during and after the presidential election petition, aimed at promoting tolerance, national cohesion, stability, democratic growth and peaceful acceptance of the Supreme Court verdict. The Commission successfully sensitized 30 senior editors and representatives of print and electronic media on role of the media in promoting a healthy and stable democracy. In collaboration with the Ghana Independent Broadcasters Association (GIBA), the Commission participated in 4 zonal workshops in Tamale, Kumasi, Takoradi and Akosombo on responsible reporting of the election petition verdict. In all, six thousand five hundred and ninety-two (6,592) activities were undertaken during the year.

We were privileged to have His Royal Majesty Otumfuo Osei Tutu II, Asantehene speak at the Commission's Annual Democracy lecture in May, 2013. We also continued and improved on our flagship programmes such as The Constitution Quiz and Project Citizen among others.

As in previous years, the Commission continues to face some challenges. Funding from government for programs has been poor and uncertain. In year 2013, we received GH¢1,676,069.35 for goods and services and no funds for assets. We still face office accommodation problems at the head office, region and districts, high rents and inadequate logistics for our work.

Given the impact gained from our activities and the mandate of developing a democratic culture in Ghanaians, we recommend to Parliament and Central Government to provide the required funding and logistics for our work.

We thank all Ghanaians, the European Union, individuals, corporate and other institutions who supported the work of the Commission during the year.

## PART IV ANNUAL FLAGSHIP PROGRAMMES

### a. Annual Constitution Week

To commemorate Ghana's acceptance of the 1992 constitution through a referendum, the Commission instituted an Annual Constitution Week in 2001. Year 2013 marked the 20th Anniversary of Ghana's return to Constitutional rule and the 13th Anniversary of the Constitution Week. The Annual Constitution Week was celebrated across the country from May 15 to May 30, 2013. Main activities undertaken during the week included an Encounter with the Media, Annual Democracy Lecture and Citizenship Week.

#### 1. Encounter with the Media

The NCCE organised an encounter with Senior Journalists, Media Owners and Media Regulatory Bodies on the 15th of May, 2013. They were sensitised on their role in promoting a healthy and stable democracy. The Chairman of the NCCE, Mrs. Charlotte Osei highlighted the indispensable role of the media in modern democracies including Ghana. Major functions of the Media she mentioned were:

- Serving as an important tool of communication that enables the public have access to government and its structures thereby creating an avenue for participation in government policies and activities
- Performing a "watchdog" or gate keeping role over governments, agencies and institutions by ensuring good governance and government accountability through the provision of adequate and accessible information, without which it is impossible to have a healthy democratic state

Mrs. Osei said the media seemed to have neglected their key functions of gate keeping and were wheeled towards political polarisation, use of inflammatory and distasteful language leading to social unrest, fear and panic. She stated that the NCCE was ready to partner with the Media, Media Owners and Media regulatory bodies to enhance their performance in relation to their developmental role, thereby ensuring greater media credibility and effectiveness in Ghana and also provide efficient and effective public education to the citizenry.

The speaker at the media encounter, Professor Henrietta Mensa-Bonsu, Director, of the Legon Centre for International Affairs and Diplomacy (LECIAD) called on the media to nurture the spirit of patriotism and voluntarism in the citizenry saying, they were imperative for nation-building. She cautioned the media not to lose sight of how vulnerable our nation's stability was and challenged them to play their normative roles bearing in mind the cardinal principles of accuracy, objectivity and balance.

Present at the encounter were senior media practitioners including the Managing Director of Graphic Communications Group Limited, Mr. Ken Edem Ashigbey, the Chairman of the National Media Commission, Ambassador Kabral Blay Amihere, Director, GBC Radio, Mr. Affail Monney, Director, GBC TV, Mr. Mike Amon-Kwafo, Members of the Ghana Journalists Association (GJA), Members of Ghana Independent Broadcasters Association (GIBA) amongst others.



Ambassador Kabral Blay Amihere  
(Chairman, NMC)



NCCE Chairman, Prof. Mensa-Bonsu and Members  
of the Ghana Independent Broadcasters  
Association (GIBA)



Mr. Ken Edem Ashigbey  
(MD Daily Graphic) making a submission



Alhaji Haruna Atta  
(Editor-in-Chief) Accra Daily Mail



Manasseh Azure Awuni (2011 GJA Journalist of the  
Year) making a contribution



Dignitaries at the Media Encounter

## 2. Annual Democracy Lecture



The Commission's Annual Democracy Lecture provides the opportunity to reflect on how far we have come as a people in our democratic journey, assess our challenges and agree a way forward; and in so doing strengthen our resolve to protect our national stability. The theme for the 2013 Democracy Lecture was "Advancing Together", same as the Commission's theme for the year

The 2013 lecture was delivered by

**His Royal Majesty  
OTUMFUO OSEI TUTU II, ASANTEHENE**

The Chairman of the NCCE, Mrs. Charlotte Osei in her welcome address indicated that the Commission believes providence had brought Ghana together as one nation thus there was the need for Ghanaians including all marginalized groups to advance in unison in building Ghana's democracy. Speaking on the theme, Otumfuo cautioned all Ghanaians (irrespective of class, status, ethnic affiliation, gender or age) on the need for attitudinal change without which true democracy could not be visualized.

His Majesty highlighted how the media had allowed politics, scandals, defamatory language and insults define the media, rather than serving as the "watch dog" of the land. Otumfuo stated that Ghana had become so politically polarised that every national or developmental issue was either good or bad depending on the political affiliation of a citizen with little or no regard for national interest. His Royal Majesty said for Ghana's democracy to advance, state institutions must be depoliticised, the media must play its key role as the beacon of hope for the people and every Ghanaian must honor his or her obligation to the state with all prioritising national interest above all.

The lecture was chaired by Archbishop Charles Palmer-Buckle, Metropolitan Archbishop of Accra. In attendance were Mr. Prosper Bani, Chief of Staff, who represented the President of the Republic of Ghana, former President H.E. Jerry John Rawlings and his wife, Members of Parliament, Ministers of State, Members of the Diplomatic Corps, Naa Professor John S. Nabila, President of the National House of Chiefs, Hon. Nana Addo Dankwa Akufo – Addo, (2012 Presidential Candidate of the New Patriotic Party), Dr. Abu Sakara, 2012 Presidential Candidate of the Convention People's Party, the Judiciary, Traditional Rulers, the Clergy, Students, the Media and the general public. The 2013 Democracy lecture was transmitted live on Metro TV, Radio XYZ, Uniiq FM and Multi TV. Over two thousand (2000) guests were in attendance with millions of Ghanaians joining in through the live telecast and rebroadcasts.



Arrival of Archbishop Palmer-Buckle, Chiefs and Dignitaries



Samia Yaba Nkrumah, C.P.P Chairman



Mr. Prosper Bani, Chief of Staff



Arrival of Nii Kpobi Tettey Tsuru III, La Mantse



Arrival Of His Royal Majesty, Asantehene



Audience at the lecture



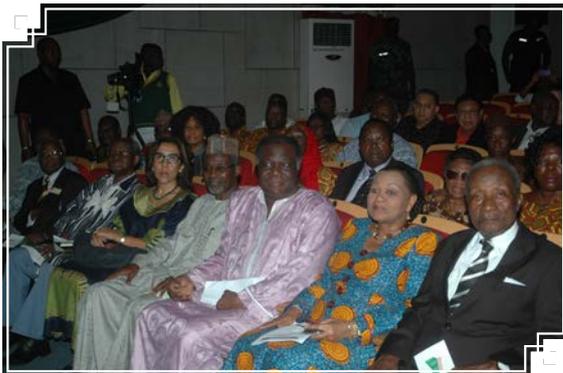
Archbishop and His Royal Majesty in a discussion



Otumfuo, H.E. J.J. Rawlings and Archbishop Palmer-Buckle



Dignitaries on the dais; Naa Prof. John S. Nabila (President, National House of Chiefs), Archbishop Charles Palmer-Buckle, HRM Otumfuo Osei Tutu II (Asantehene), Former President Jerry John Rawlings and Mrs. Charlotte Osei (Chairman, NCCE)



Dr. Joyce Aryee and some Diplomats



Ministers of State and Former First Lady, Nana Konadu Agyemang Rawlings



Hon. Nana Addo Dankwa Akufo - Addo, Nana Dr. S.K.B. Asante and other Traditional Rulers



Traditional Rulers



His Royal Majesty Otumfuo Osei Tutu II  
delivering his speech



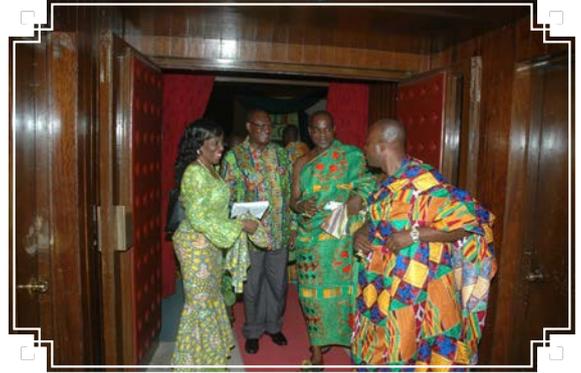
Members of the Clergy



Chief of Staff, Mr. Prosper D.K. Bani



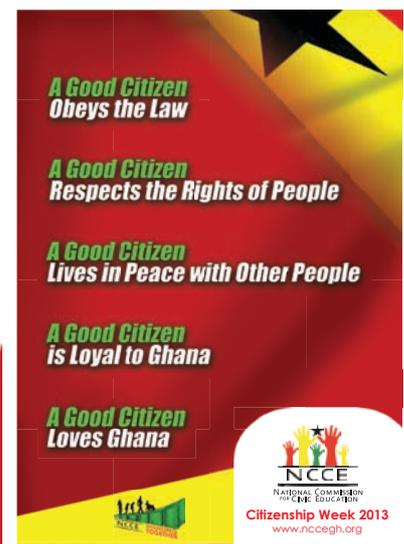
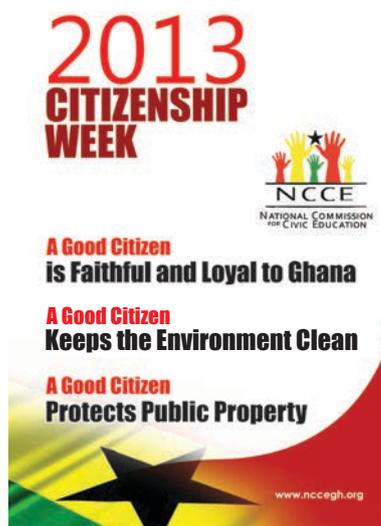
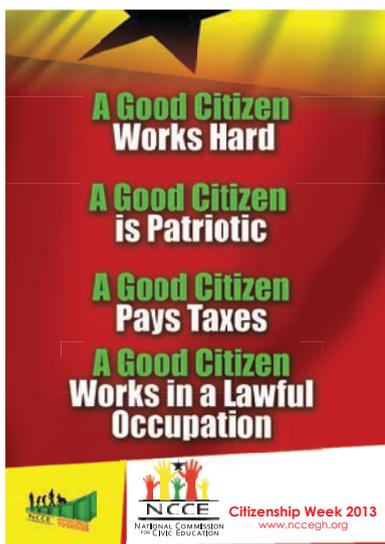
Archbishop C.G. Palmer-Buckle,  
Metropolitan Archbishop of Accra

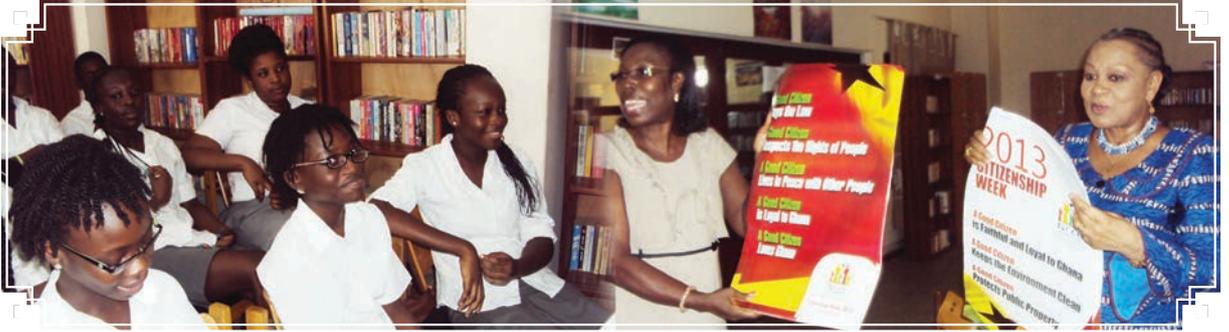


Former First Lady H.E. Nana Konadu  
Agyeman Rawlings

### 3. Annual Citizenship Week

The Annual Citizenship Week engages prominent personalities and staff of the Commission to sensitise and inculcate virtues of good citizenship in pupils of first cycle educational institutions across the country. In year 2013, four thousand five hundred and eighty one (4,581) first cycle schools were visited nationwide with over one million two hundred thousand (1,200,000) pupils participating. This was a major achievement for the Commission as the number of schools visited increased from seven hundred and fifty seven (757) in 2012. This year's Citizenship Week afforded the pupils the opportunity to meet and interact with role models living in their communities and other illustrious Ghanaians. The Commission in collaboration with the Forestry Commission planted over three thousand (3,000) trees nationwide during the week long programme.

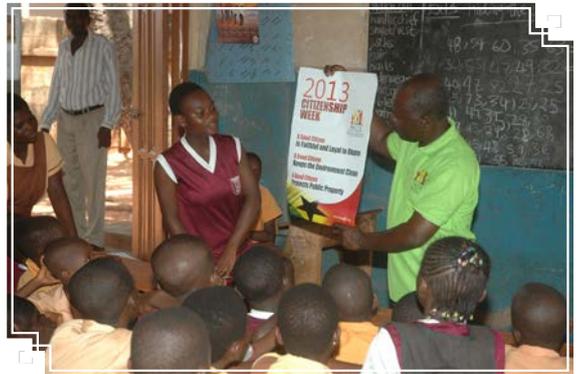




Dr. Joyce Aryee at the Canadian Independent College



Mrs. Agustina Akumanyi, Deputy Chairman Operations, NCCE



Mr. Samuel Akuamoah, Director, Programmes NCCE



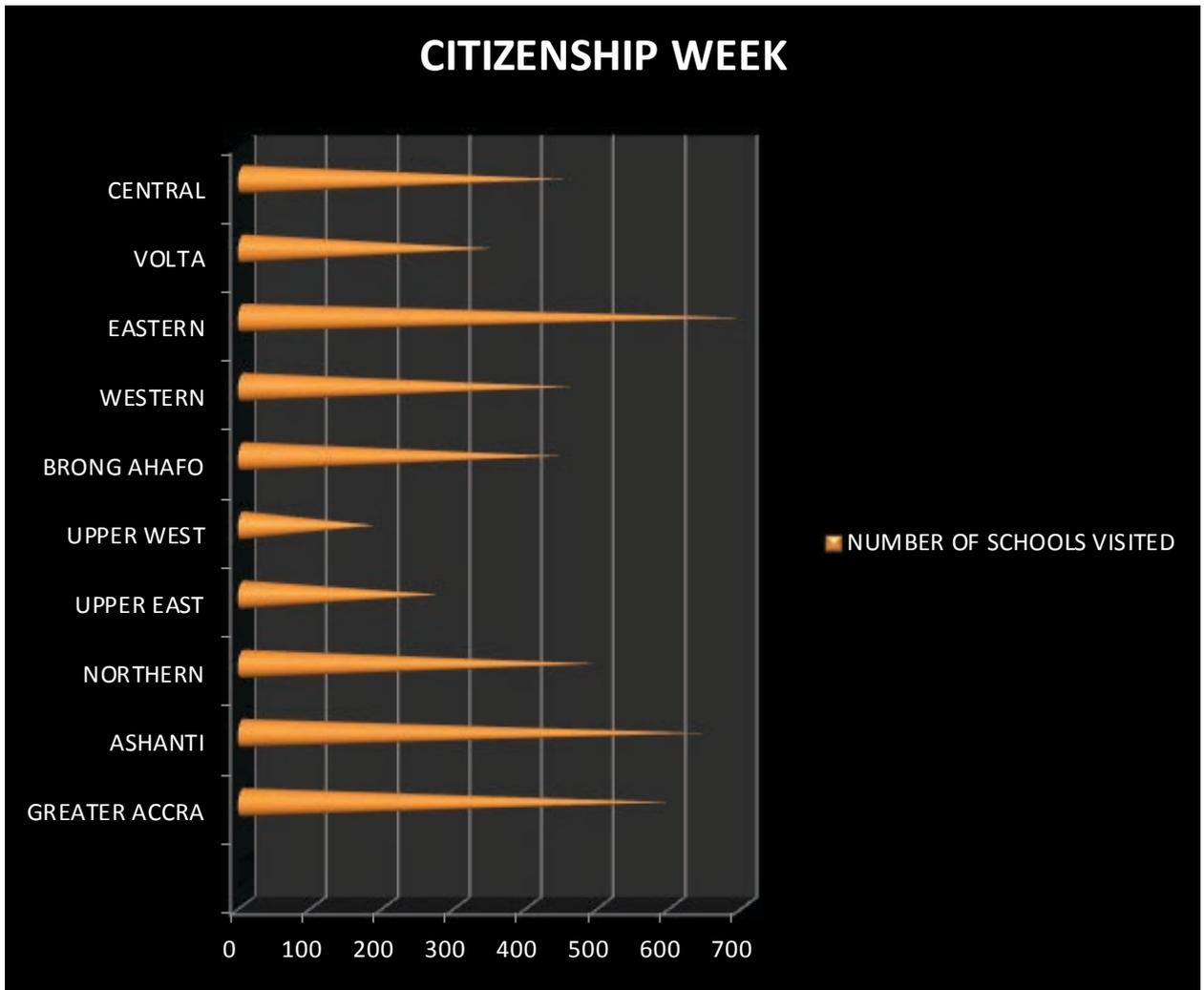
Ms. Daphne Lariba Nabila-Executive Director, Legal Resources Centre at the Martyrs of Uganda School





Resource Persons, Staff of the Commission and students across the country

**Number of Schools Visited Nationwide**



## b. Project Citizen

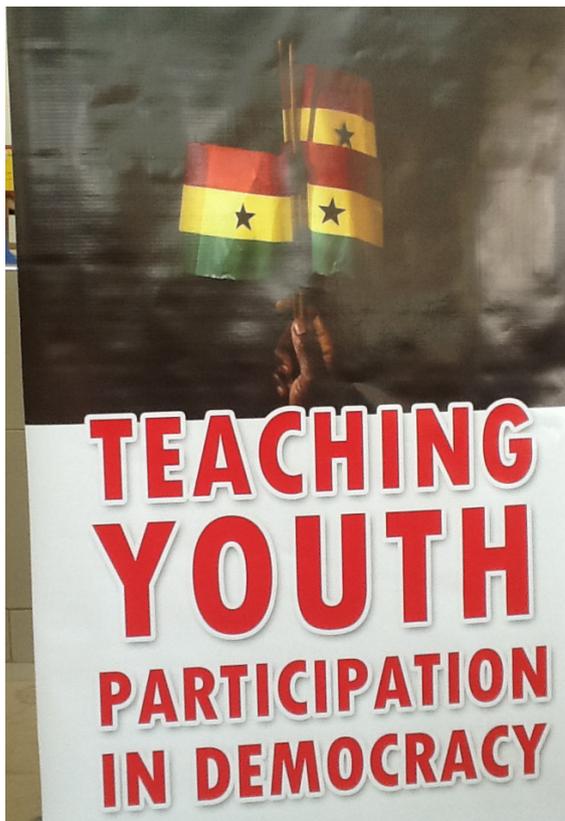
One of the platforms through which the Commission reaches out to the youth, a vital segment of Ghana's population is through 'Project Citizen' for senior high school students. The programme is in five (5) stages where students:

- Form a team and identify public policy problems in their respective communities
- Select a problem for case study while examining existing policies in place related to the issue or problem identified
- Develop alternative policy solution for the identified problem
- Present their portfolio to judges
- Reflect on their learning experience

With the kind support of the European Union (EU) and the Hanns Seidel Foundation, the Commission executed 4 major programmes. These were the re-launch of the 2013 Project Citizen in February, Training of Trainers Programme for NCCE staff in April, Training of Project Citizen Judges in June and 10 Regional Project Citizen Showcases nationwide between October and December 2013. Regional Project Citizen Showcases were organised in all ten (10) regions with all winning schools scheduled to participate in the National Championship in February 2014. The Project will be extended to ten (10) new schools in the Greater Accra and Eastern regions. Presently, Project Citizen is in one hundred and ninety five (195) senior high schools across the country.

REGIONS	WINNING SCHOOLS	TOPIC DISCUSSED
<b>GREATER ACCRA</b>	Accra Girls' Senior High School	The Menace of Kayayei - The Way Forward
<b>ASHANTI</b>	Anglican Senior High School	Causes and Effects of Street Hawking among Teenagers in the Kumasi Metropolis and How it can be managed
<b>EASTERN</b>	Aburi Girls' Senior High School	Maternity Leave, a Challenge to Exclusive Breastfeeding in Ghana
<b>WESTERN</b>	Archbishop Porter Girls' Senior High School	Illegal Mining and its Effects in the Western Region with particular reference to Mpohor and Wassai-East Districts
<b>VOLTA</b>	Awudome Senior High School	The Effects of Plastic and Polythene Waste on the Environment in the Ho Municipality

UPPER WEST	T.I Ahamadiya Senior High School	The Persistent Stigmatization of Persons Living with HIV/AIDS in WA Municipality
UPPER EAST	Bolgatanga Girls' Senior High School	Eliminating Indiscriminate Waste Disposal in the Zaaire Community, a Collective Responsibility
CENTRAL	St. Augustines Senior High School	The Plight of Mentally Challenged persons in Ghana
BRONG AHAFO	Notre Dame Girls' Senior High School	Misconceptions About Technical Educaion in Ghana
NORTHERN	Tamale Senior High School	Child Labour





### c. Constitution Quiz Competition

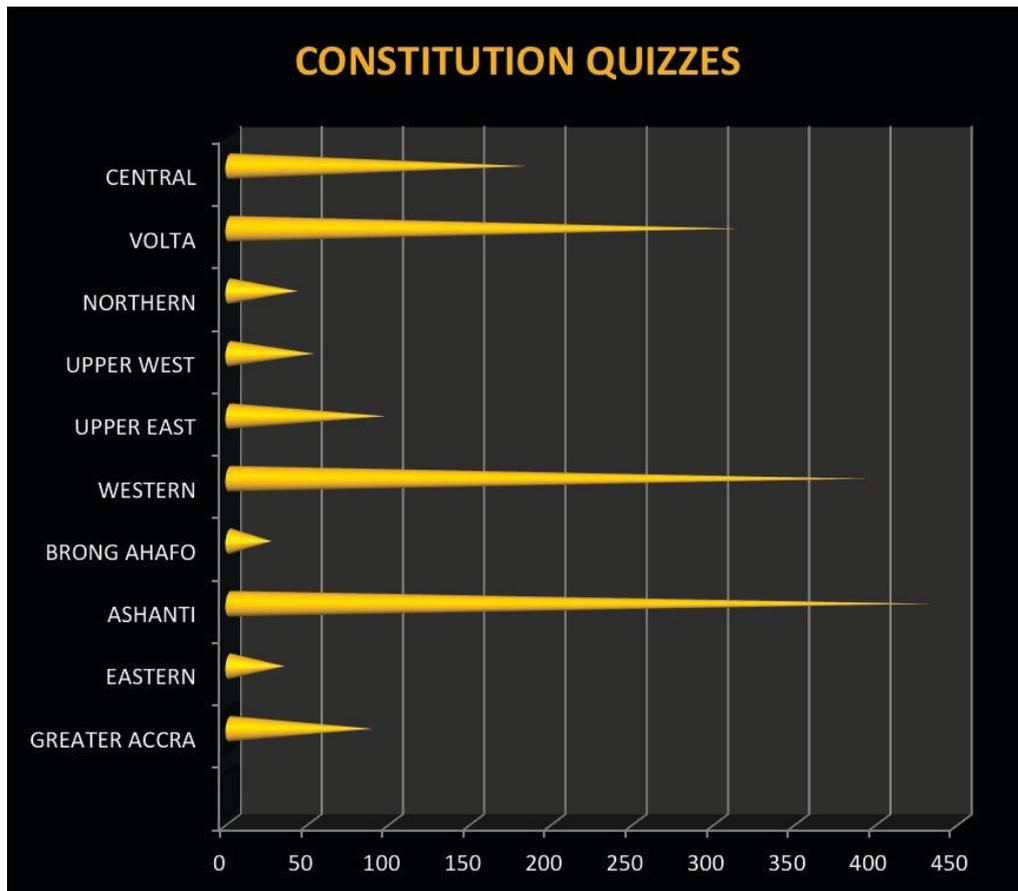
Constitution Quiz Competitions were held at regional and district levels nationwide. The competitions are used to teach in-school youth (second cycle students) the 1992 Constitution, Governance and current affairs. Over one thousand five hundred (1,569) quizzes were organised in selected districts nationwide. The United Nations Educational Scientific and Cultural Organisation (UNESCO) sponsored the Eastern Regional Constitution quiz competition. Training of trainers workshops were organised in six (6) regions for one hundred and twenty (120) staff of the Commission on the application of the electronic constitution quiz with support of the EU. 2014 will witness a national roll-out of the electronic constitution quiz in Senior High Schools.

#### Constitution Quiz Competitions





Number of Quiz Competitions Nationwide



#### d. Civic Education Clubs (CECs)

The Commission's civic education clubs are platforms used to encourage and create interest in the study of the Constitution and governance related activities among students at all levels of Ghana's educational institutions and in communities, to deepen their understanding of democracy and nation building. Through the CECs, the Commission works to ensure that students at all levels and the entire citizenry are taught to realise their roles in consolidating Ghana's democratic system. Students and members of the clubs in various institutions and Communities meet to discuss current affairs and governance, developmental issues to enhance and increase knowledge of their rights and responsibilities.

The CEC of the University of Professional Studies, Accra (UPSA), inaugurated a Students Parliament sharing similarities with the country's national Parliament with a Speaker, deputy speakers, majority and minority leaders and clerks. The student Parliament serves as training ground for students who in future would want to serve as legislators. CEC's in the University of Ghana and University of Cape Coast also undertook similar initiatives. Present at the inaugurations were Hon. Joe Ghartey, Second Deputy Speaker, Hon. Okudzeto Ablakwa and Hon. Murtala Mohammed, Deputy Minister of Education and Deputy Minister of Information and Media Relations respectively, among other high profile guests.

Presently, there are three thousand five hundred and thirty (3,530) civic education clubs in schools, communities and organisations nationwide.

REGIONS	NUMBER OF CEC's	NUMBER OF DEBATES	NUMBER OF EXCURSIONS	NUMBER OF MEETINGS
GREATER ACCRA	271	45	10	768
EASTERN	944	0	0	1,022
ASHANTI	292	52	21	1,374
BRONG AHAFO	162	0	4	393
WESTERN	348	15	8	72
UPPER EAST	222	10	1	219
UPPER WEST	149	5	7	259
NORTHERN	306	26	3	911
VOLTA	441	13	17	434
CENTRAL	395	5	7	606
<b>TOTAL</b>	<b>3,530</b>	<b>171</b>	<b>78</b>	<b>5,116</b>

**A Good Citizen  
Works Hard**

**A Good Citizen  
is Patriotic**

**A Good Citizen  
Pays Taxes**

**A Good Citizen  
Works in a Lawful  
Occupation**



**Citizenship Week 2013**  
[www.ncccegh.org](http://www.ncccegh.org)

***A Good Citizen  
Obeys the Law***

***A Good Citizen  
Respects the Rights of People***

***A Good Citizen  
Lives in Peace with Other People***

***A Good Citizen  
is Loyal to Ghana***

***A Good Citizen  
Loves Ghana***



NATIONAL COMMISSION  
FOR CIVIC EDUCATION

**Citizenship Week 2013**  
[www.nccegh.org](http://www.nccegh.org)

## PART V CORPORATE AFFAIRS

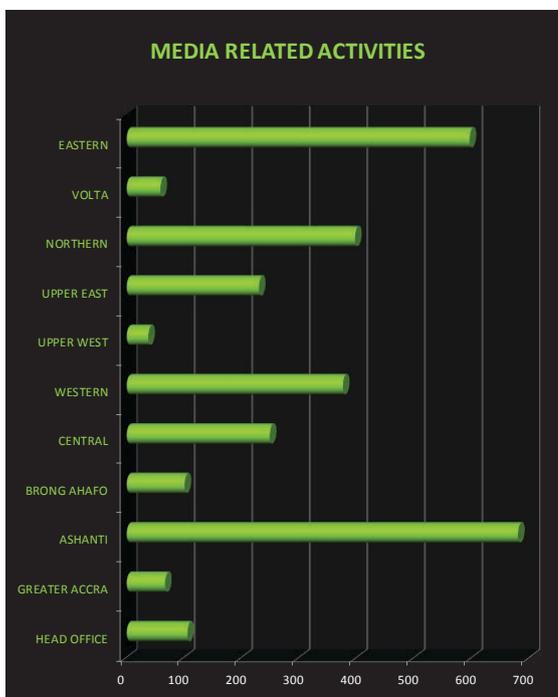
Building a strong and vibrant corporate image, and creating effective platforms for public engagements was the core focus of the department in year 2013. The theme “Advancing Together” was chosen for year 2013 based on the principle that effective participation of all citizens was critical to strengthening Ghana’s democracy.

### a. Media Related Activities

Citizens were engaged and encouraged to contribute to Ghana’s growth and stability through most of our media related activities. The Commission’s work with the Media was revitalized during the year with approximately fifty nine (59) weekly educational and sensitisation programmes done on all media platforms (electronic and print). Due to the election petition at the supreme court, numerous radio and television interviews and discussions were directed towards building tolerance, promoting peace and national cohesion. An example is the sensitisation done through the Adult Education segment on Ghana Television in five (5) local dialects (Twi, Hausa, Nzema, Ga and Ewe).

Over three thousand and seventy seven (3,077) media related (sensitisation and educational) activities were carried out nationwide. Major issues discussed were: human rights, role of the three arms of Government, drug and substance abuse, sanitation, malaria control, road safety, child labour, duties of a citizen, role of the District Assemblies, gender issues, the Millennium Development Goals. Special publications in the print media were also made on International Women’s Day and World Tolerance day.

### Number of Media Related Activities Nationwide



## b. Internal and External Communications

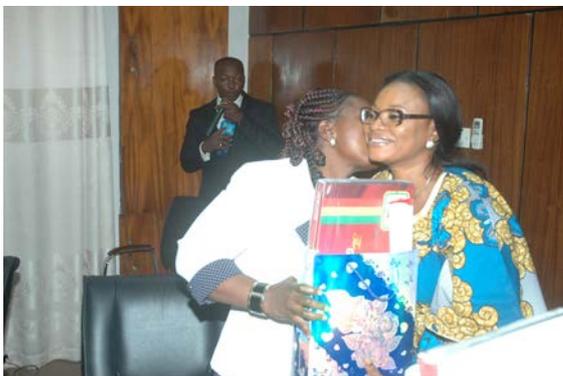
The Commission's monthly Electronic Newsletters, a medium used to update staff on monthly activities was enhanced with attractive features. The Commission's website [www.ncegh.org](http://www.ncegh.org), facebook and twitter accounts were also revamped to make them user - friendly, interactive and engaging to staff and the general public. Copies of the Commission's thirteen (13) research reports conducted between 1995 and 2011 and nineteen (19) Annual reports (1994 – 2012), contact details of all ten (10) regional offices of the Commission as well as other requisite information on programmes and activities were uploaded on the website.

## c. Visits by Foreign Delegations

The Commission hosted delegations from the Eastern and Western parts of the African continent within the year for institutional exchange dialogues. Delegates were from Malawi, Togo and Burkina Faso. The main purpose of their visit was to study the Commission's work, operations and structure. The Togo and Burkina Faso visit was supported by the Hanns Seidel Foundation.



Malawian Delegation



Chairman of NCCE presenting gifts and educational materials to the delegation



Togo and Burkina Faso delegation in group photograph with the Chairman and Directors of NCCE and Hanns Seidel Staff



Togo and Burkina Faso delegation in group photograph with Accra Academy Senior high school's Civic Education Club members



Dais

#### d. Fairs and Exhibitions

The Commission participated in the 4th African Public Service Day at the Accra International Conference Centre organised by the Ministry of Information and Media Relations. Mrs. Charlotte Osei, Chairman of the Commission spoke on the topic: “Strengthening Effective Citizen’s Participation in Public Service in Africa” as part of the week long activity. She indicated that citizens have the legally guaranteed right of shaping and determining the democratic process

of their countries and therefore must be allowed to contribute to that democratic process. She indicated that universal adult suffrage was not the sole medium citizens could use to participate in governance, but rather knowing, understanding and being able to comment on government policies were also means which must be created by public officials for citizen's engagement. Mrs. Osei noted that public service exists to serve the public and thus it is impossible to serve the public effectively without an avenue for the public to make inputs, contributions and challenge the quality of service and policy.

She stressed that when no avenues exist for effective citizens engagement and participation in public service, the public becomes frustrated, which leads to mistrust in government, powerlessness, despair and ultimately chaos as witnessed in several countries following the Arab Spring. Stating the way forward, Mrs. Osei reiterated the need for Open Government which will be useful if understood by the citizenry and their roles emphasised with opportunities for engagement, accessibility and inclusiveness.

The Commission also participated in an exhibition organised as part of the conference with participants and exhibitors from all over Africa. The week-long exhibition gave the NCCE the opportunity to showcase the work of the Commission, as well as enhance the Commission's visibility. On display at our stand were copies of our Annual Reports, Research Reports, Brochure of the Commission, Project Citizen handbooks, Citizenship Week stickers, wristbands, CD's of 2012 and 2013 Annual Democracy Lectures and copies of the Pocket Size Constitution.



Pictures from the African Public Service Day

## PART VI PROGRAMMES

The Commission intensified its public engagements nationwide throughout the year. From January to December, 2013, the Commission undertook an estimated twenty four thousand one hundred and twenty (24, 120) youth and adult sensitisation programmes with our Head Office organising three hundred and seventy three (373) of these activities under the theme “Advancing Together”. Activities carried out had the broad objective of enhancing inclusion and participation of marginalised and vulnerable groups in public life. The Commission apart from educating and sensitising the citizenry on other vital social and national issues, also implemented peace building activities in an effort to forestall violence during and after the 2012 Presidential Election Petition Adjudication.

Strategies used by the department included school based programmes (for basic, secondary and tertiary students), community durbars, theatrical works, community drama, video shows, public fora, workshops, focus group discussions, roundtable discussions and lectures. The Commission with support from STAR-Ghana and the European Union (EU) also organised six hundred and seventy (670) Inter – Party Dialogue Committee meetings across the country.

### a. Community Sensitisation Programmes and Collaborations

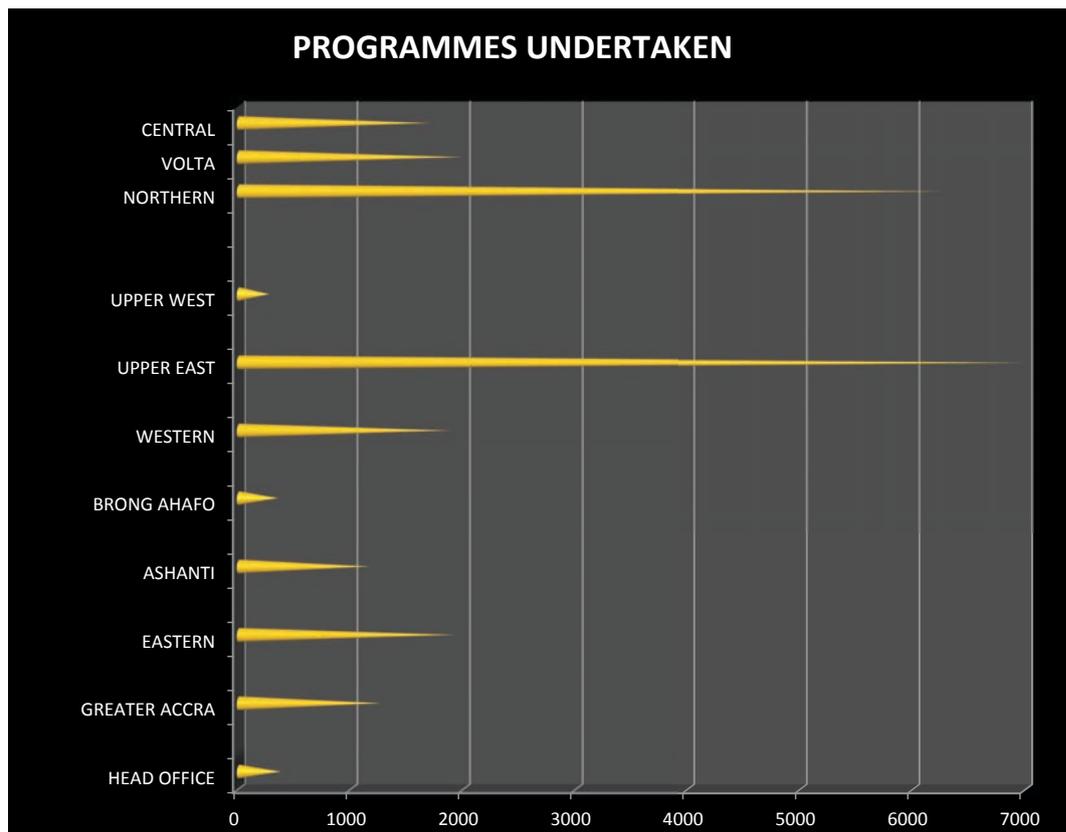
The Commission organised over sixteen thousand (16,000) adult community based sensitisation programmes. Topics treated were: responsibilities of the three arms of government, civic rights and responsibilities, political tolerance, street naming and property addressing, Millennium Development Goals, rights of women, children and persons with disability, Disability Act, fundamental human rights, responsibility of the media in governance, responsibilities of District Assemblies, environmental sanitation and other constitutional provisions.

The Commission in year 2013 organised one thousand six hundred and sixty three (1,663) collaborative programmes nationwide. The Commission in collaboration with Plan Ghana and the Ministry of Health (MOH), with support from the United Nation Children’s Fund (UNICEF) and STAR – Ghana organised educational and sensitisation programmes on Protecting the Rights of Children, under the Children Act, 1998 (Act 560) in selected districts across the country. Issues dealt with included:

- The right to grow with parents
- Right to education and wellbeing
- Treatment of children with disabilities
- Protection of children from exploitative labour

The Commission also organised public sensitisation programmes on Malaria, Measles and Rubella immunisation and Adolescent Reproductive Health in collaboration with the Ghana Health Service in selected districts in the Greater Accra, Western and Upper West regions. The Commission on Human Rights and Administrative Justice (CHRAJ) also collaborated with the NCCE to organise a Stakeholder’s Forum on the “Day of the African Child” in the Upper West region.

## Number of Programmes Undertaken Nationwide



### b. Sensitisation on the Election Petition Adjudication

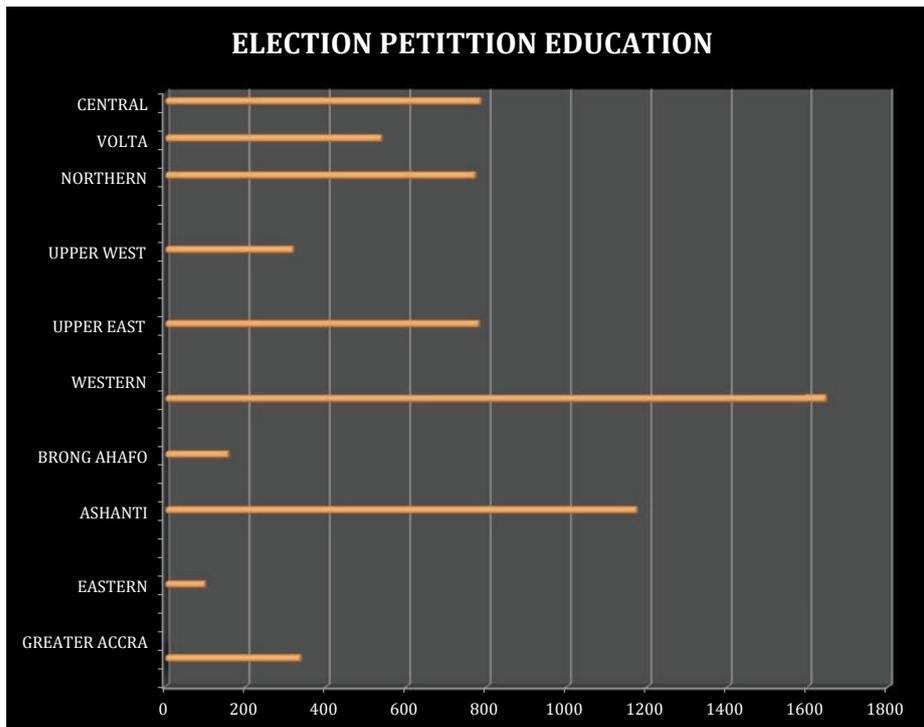
The Commission educated and sensitised Ghanaians on peacefully accepting the verdict and the implications before and after the supreme Court Verdict. Main activities carried out included:

- Community Durbars
- Focus Group Discussions with various stakeholders
- Television and Radio discussions
- Community Screening and discussions of documentaries on civil wars in other African countries
- Four zonal media workshops on responsible reportage of the verdict by the media with GIBA
- Inter Party Dialogue Committee meetings (IPDC)
- Engagement with Youth Groups and Political Party Activists
- Roundtable discussions at the National and Regional levels with various national institutions and groups

The Commission targeted communities, faith based organisations, political parties, political party youth activists and marginalized groups. Ghanaians were urged to peacefully accept the

verdict of the Supreme Court to promote national cohesion and stability. The Commission urged Ghanaians to be careful and considerate in their utterances by ensuring that their speeches were considered and restrained thereby promoting peaceful co-existence in the supreme interest of Ghana. Over six thousand five hundred and ninety two (6,592) community-based activities were organised.

### Education on Election Petition Nationwide



### c. Research and Publications

The Commission conducted research on “The Status of Women in Ghana: Their Socio-Economic and Political Participation in Development” and two (2) secondary research works during the period under review. These were: “Twenty Years Of The Fourth Republic Of Ghana: Achievements, Challenges And The Way Forward” and “Report On International And Regional Instruments That Have Been Ratified By Ghana”.

The Commission in collaboration with Abantu for Development (an NGO) undertook a Signature Campaign demanding the passage of an Affirmative Action Law and the Property Rights of Spouses bill into law. One thousand five hundred (1,500) Ghanaian men and women signed in support of the campaign. The purpose of the campaign was to improve the representation and participation of women in politics and decision –making processes at all levels as well as the protection of the rights of spouses to property acquired during marriage and dissolution of marriage. This demand was targeted at the government, Parliament and all stakeholders.

## **PART VII** HUMAN RESOURCES AND ADMINISTRATION

### a. Human Resource Strength

Our human resource strength at end of year 2013 stood at 1,756 staff. The breakdown is as follows:

<b>OFFICES IN THE REGIONS</b>	<b>FIGURES</b>
HEADQUARTERS	125
GREATER ACCRA	238
ASHANTI	211
CENTRAL	175
BRONG AHAFO	155
NORTHERN	174
WESTERN	135
EASTERN	200
VOLTA	178
UPPER EAST	86
UPPER WEST	79
NEWLY APPOINTED STAFF	87
RESIGNATIONS / RETIREMENTS / TERMINATION OF APPOINTMENTS	64
DEATHS	12

## b. Staff Training and Capacity Building

In year 2013 with funding from the EU, one hundred (100) Accounts staff of the Commission drawn from across the country were trained on programme –based budgeting, financial control and reporting on GIFMIS (Ghana Intergrated Financial Management and Information Systems) process and overview of the 1992 Ghana Constitution. Two hundred (200) Civic Education Officers of the Commission were trained on communication skills, report writing, community entry skills, civic education delivery system, problem solving techniques, overview of the 1992 constitution, project proposal writing and how to work with people in communities.

Eighty (80) Administrative Officers were also trained on records management, filling of organisational records, data management, industrial labour relations including grievance handling, office productivity, time management and attitudinal change for improved productivity.

## c. Staff Welfare

The NCCE provided a comprehensive range of life and employee benefits through the contribution of 2% of staff Salaries. The objectives of the scheme which started in January 2013, was to provide death benefits, loans and saving scheme at an affordable cost to employees. An existing national welfare scheme was enhanced to further provide better benefits to each staff throughout the country. The 3rd tier voluntary pension scheme has also been registered under the NPRA (National Pensions Regulatory Authority) with 8% of contributions from the monthly salaries of staff. We also launched our NCCE cloth this year for staff Friday wear.

## PART VIII FINANCIAL ADMINISTRATION

### a. Summary Of Commission Finances

Breakdown of releases from the Government to the Commission for the 2013 Financial Year totaling GH¢ 25,974,502.15 were as follows:

ITEM	AMOUNT GH¢	PERCENTAGE %
Compensation of Employees	GH ¢ 24,298,432.80	94 %
Goods & Services	GH ¢ 1,676,069.35	6 %
Assets	Nil	0 %
<b>Total</b>	<b>GH ¢ 25,974,502.15</b>	<b>100.00 %</b>

### b. Income and Expenditure For Year 2013

The income and expenditure during the year is based on funds received from Government of Ghana and other donors.

ITEM	INCOME GH¢	EXPENDITURE GH¢
Compensation of Employees (GoG)	24,298,423.80	24,298,423.80
Goods and Services (GoG)	1,676,069.35	1,676,069.35
Assets (GoG)	Nil	Nil
Ministry of Local Government and Rural Development	75,952.00	75,952.00
*Donor Support	2,234,989.15	1,741,083.03
Corporate Donors	12,000.00	12,000.00
<b>TOTAL</b>	<b>28,297,434.30</b>	<b>27,803,538.18</b>

\*Note: Project fund received from the Canadian government in 2013 (GH¢474,400.00) but project commenced in 2014.

The figures as presented show a balance of GH¢ 493,896.12. This would be expended in European Union (EU) and Canadian government funded activities in 2014

## PART IX OTHER MATTERS

### a. Challenges

Though the Commission has procured property at South Legon Development area, Accra for offices, lack of funding has made it impossible for us to realise our objective of commencing the construction of a new office building from 2011 till date. As stated in our earlier annual reports, we continue to face serious accommodation problems at our Head office in Accra as we still operate from five rooms in shared premises with the Electoral Commission.

Allocation of funds to the Commission was also inadequate in year 2013 as we did not receive even fifty percent (50%) of our budgeted subvention from the GOG and this greatly hindered our capacity as a Commission to work and attain our vision and constitutional mandate. The Commission's other major challenge in the year was the delay in releases of funds from the Government of Ghana. It is our hope that commencement of building of our head office will begin soon with support from the government.

The Commission is grateful to the organizations, institutions and individuals who offered various forms of support to the Commission in the year 2013.

b. Key Sponsors and Partners



EU – EUROPEAN UNION



**STAR-Ghana**  
Strengthening Transparency, Accountability  
and Responsiveness in Ghana



HSF – HANNS SEIDEL FOUNDATION



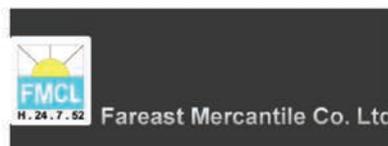
MANHYIA PALACE



United Nations  
Educational, Scientific and  
Cultural Organization  
UNESCO



AFRICAN REGENT HOTEL



c. Media Partners



d. Collaborations



African Peer Review  
Mechanism

APRM – AFRICAN  
PEER REVIEW MECHANISM



NHIS



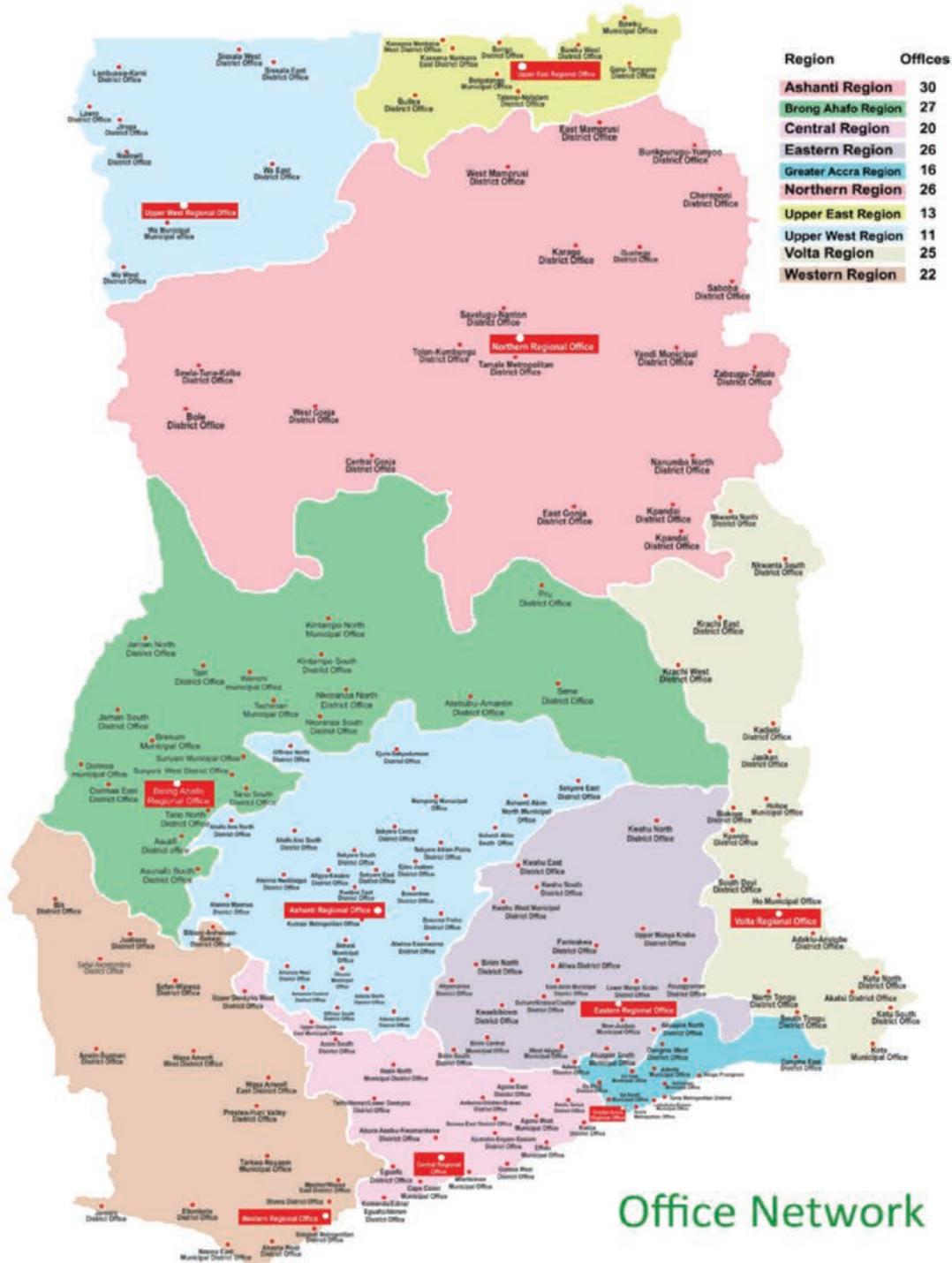


**NATIONAL MALARIA CONTROL PROGRAMME**



- ❑ Metropolitan, Municipal and District Assembly (MMDA's)
- ❑ Information Service Department
- ❑ Ghana Private Road Transport Unit (GPRTU)
- ❑ Department of Births and Deaths

e. Office Network



f. Legal Framework

## THE CONSTITUTION OF THE REPUBLIC OF GHANA 1992

### CHAPTER NINETEEN

#### NATIONAL COMMISSION FOR CIVIC EDUCATION

231	There shall be established by Act of Parliament within six months after Parliament first meets after the coming into force of this Constitution, a National Commission for Civic Education in this Chapter referred to as “the Commission”.
232	<p>(1) The Commission shall consist of a Chairman, two Deputy Chairmen and four other members.</p> <p>(2) Members of the Commission shall be appointed by the President acting on the advice of the Council of State.</p> <p>(3) Members of the Commission shall be persons who are qualified to be elected as members of Parliament.</p> <p>(4) Members of the Commission shall be persons who do not hold office in any political party.</p>
233	<p>The functions of the Commission shall be -</p> <p>(a) to create and sustain within the society the awareness of the principles and objectives of this Constitution as the fundamental law of the people of Ghana;</p> <p>(b) to educate and encourage the public to defend this Constitution at all times, against all forms of abuse and violation;</p> <p>(c) to formulate for the consideration of Government, from time to time, programmes at the national, regional and district levels aimed at realising the objectives of this Constitution;</p> <p>(d) to formulate, implement and oversee programmes intended to inculcate in the citizens of Ghana awareness of their civic responsibilities and an appreciation of their rights and obligations as free people; and</p>
234	Except as otherwise provided in this Constitution or in any other law which is not inconsistent with this Constitution, the Commission shall not be subject to the direction or control of any person or authority in the performance of its functions.

235	(1) The Chairman of the Commission shall enjoy the same terms and condition of service as a Justice of the Court of Appeal, and a Deputy Chairman of the Commission shall enjoy the same terms and conditions of service as a Justice of the High Court.
	(2) The other members of the Commission shall hold office on such terms and conditions as may be approved by Parliament.
236	The procedure for the removal of the Chairman or a Deputy Chairman from office shall be the same as that provided for the removal of a Justice of the Court of Appeal and a Justice of the High Court respectively under this Constitution.
237	Parliament shall, by law, provide for the establishment of Regional and District branches of the Commission.
238	The officers and employees of the Commission shall be appointed by the Commission acting in consultation with the Public Services Commission.
239	The administrative expenses of the Commission, including salaries, allowances and pensions payable to, or in respect of, persons serving with the Commission, shall be charged on the Consolidated Fund.

